



# JSDC Summer 2024 Internship Reimbursement Program Application

Application Deadline: April 30, 2024

Submit application to [Info@growingjamestown.com](mailto:Info@growingjamestown.com) / [jamie@growingjamestown.com](mailto:jamie@growingjamestown.com)

Student Name \_\_\_\_\_

University/College Name \_\_\_\_\_

Major Field of Study \_\_\_\_\_

Student's Semester/Year \_\_\_\_\_

Full-time Student: Yes  No

Internship Position Title \_\_\_\_\_

Work Site Name/Address \_\_\_\_\_

Supervisor Position Title \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Supervisor's Email \_\_\_\_\_

Internship Hours/Schedule \_\_\_\_\_

Expected Attire \_\_\_\_\_

Have you Discussed Workplace Policies? Yes  No

Job Description

Learning and Work Goals. (what can the intern expect to learn from this experience)

Hourly Wage\_\_\_\_\_

Estimated Internship Hours Per Week\_\_\_\_\_

Total Anticipated Payroll Cost\_\_\_\_\_

Anticipated Start Date\_\_\_\_\_

Anticipated End Date\_\_\_\_\_

Student Name

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Academic Advisor Name

\_\_\_\_\_

Academic Advisor Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Internship Supervisor Name

\_\_\_\_\_

Internship Supervisor Signature

\_\_\_\_\_

Date

\_\_\_\_\_