



**Special JSDC Board of Directors Meeting  
April 23, 2018  
Lower Level Conference Room  
Official Minutes**

**Members Present:** Chris Rathjen, Marlee Siewert, Dale Marks, CJ Janke, Ritchie Wolf, Bob Toso, Tom Hausmann, Katie Andersen, Ramone Gumke, Jason Rohr, Gerald Horner, and Mark Klose.

**Members Absent:** Kelly Rachel, Bill Lytle, and Lorrie Pavlicek.

**Staff Present:** Connie Ova, Corry Shevlin, Tracey Pringle and Beth Blumhardt.

**Staff Absent:** none.

**Guests Present:** Keith Norman, Jamestown Sun; Steve Aldinger, Interstate Engineering; and Kelsey Krapp, James Valley Law.

**Call to order:** 11:00 a.m. by Chris Rathjen.

**Tape recorder started:** 11:00 am

**Conflict of Interest:** None to declare.

**Approval of Agenda:** Chris reminded the Board that this is a “Special” Board of Directors Meeting therefore no changes or additions can be made to the agenda. The April 23, 2018 JSDC Board of Director Meeting Agenda was approved as presented.

**Award Airport Park Bid:** Steve Aldinger from Interstate Engineering attended the Special JSDC Board of Directors Meeting. Steve informed the Board that bid opening for the Airport Business Park project opened last week. A copy of the bids was provided in the dropbox and for those present. Steve commented 3 contractors bid sections 1-4 and 2 contractors bid section 5. One bid was unopened due to the company’s presidents’ and attorney’s signature not being notarized. The unopened bid was sent to Kelsey Krapp, JSDC’s attorney to review. Kelsey was present and commented this would be considered a minor informality therefore he noted he did not see any issues. Another bid did not acknowledge their addendum therefore it was not opened. Kelsey noted failure to acknowledge the addendum would not be considered a minor informality, therefore the assessment not to open is correct. Kelsey opened the bid reviewed that was considered a minor informality and read to the group.

After a review of all bids had been completed, it was determined that the lowest bid for section 1-4 was from Border States Paving in the dollar amount of \$2,174,962.76 and from Strata Corporation for section 5 in the dollar amount of \$124,362.00.

*Katie Andersen motioned to award the bid to Border States Paving for sections 1-4 in the amount of \$2,174,962.76 and Strata Corporation for section 5 in the amount of \$124,362.00, Bob Toso seconded the motion, and the motion passed unanimously. Roll Call: Bob-aye, Katie-aye, Mark-aye, CJ-aye, Dale-aye, Gerald-aye, Ramone-aye, Tom-aye, Ritchie-aye, Marlee-aye, Jason-aye, and Chris-aye. Motion passed 12-0 with Kelly Rachel, Bill Lytle and Lorrie Pavlicek absent.*

**Adjourn:** The meeting was adjourned at 11:08 a.m. by Chris Rathjen.

**Tape Recorder stopped:** 11:08 a.m.

Respectfully submitted by,

Beth Blumhardt, JSDC Administrative Assistant