

**JSDC Executive Committee Meeting
December 8, 2022
Official Minutes
JSDC Lower Level Conference Room**

Members Present: Marlee Siewert, Toy Hart, Nick Schauer, Dwaine Heinrich, Mark Klose.

Members Absent: None.

Staff Present: Connie Ova, Corry Shevlin, Jamie Czapiewski.

Guests Present: None.

Call to order: 12:01 PM by Marlee.

Conflict of Interest: None.

A) Approval of November 10th, 2022 Meeting Minutes: The Minutes were provided in the One Drive for review.

Dwaine moved to approve the July 7, 2022, minutes as presented, Nick seconded, and the motion passed by unanimous voice vote.

B) Overview of CEO Succession Planning Discussion with Jason Matthews of JM Strategies on Monday, December 5, 2022: Connie and Corry stepped out of the room at 12:03 as the Committee discussed CEO succession planning.

CEO succession planning is due to take place in 2023, as Connie has stated that she will be stepping down by the end of the 2023 calendar year. Discussion took place regarding the planning steps that the Board of Directors/Search Committee will need to take and be aware of in the new year.

A target hire date that has been discussed is July 1, 2023. This timeframe would allow a six-month shadow period beneath Connie.

Jason Matthews outlined that the first step the search committee should take is talking to Corry regarding his plans and what his intentions are for applying for the CEO position. If he plans on applying, it is recommended that the Board take the necessary steps after that, giving him first preference as an applicant. It was generally agreed that the planning process should begin as soon as possible, and that there was no reason to wait until the new year to talk to Corry.

Marlee and Tory have agreed to schedule a lunch meeting with Corry to discuss his plans on Friday, December 16.

Nick went and invited Connie and Corry back into the meeting at 12:25 p.m.

C) Daycare Expansion Proposal: Corry's notes regarding the Daycare Expansion Assistance Program were in the One Drive for review. This program aims to help both new childcare startups and existing remodels on the contingency that they to help provide more open childcare spots throughout the city and county. This would have a direct impact on the local workforce, as lack of childcare is a major issue. The Existing Business Committee voted to move this forward to the Board at their meeting on Tuesday, December 6, 2022.

D) Flex PACE 2022 Overview/2023 Plans: Corry reviewed the memo in the One Drive outlining the approved Flex PACE projects from 2022. JSDC was able to participate in 6 different Flex PACE loans in the past year, totaling \$347,847.86.

He recommended requesting \$500,000 for the 2023 Flex Pace Program. The New Business Attraction Committee voted to move this request forward to the Board at their meeting on Wednesday, December 7, 2022.

E) Project Updates: Connie and Corry provided updates on pending projects.

Adjourn: Adjourned at 12:48 PM. by Marlee

Respectfully submitted,

Jamie Czapiewski, Operations Coordinator