



**JSDC Regular Board of Directors Meeting
July 11, 2022
Official Minutes
JSDC Lower-Level Conference Room**

Members Present: Marlee Siewert, Tory Hart, Kelly Rachel, Dwaine Heinrich, Mark Klose, Jeremy Rham, David Steele, Rod Johnson, Jen Dockter, and Tonya Perkins.

Members Absent: Tom Silbernagel, Nick Schauer, and Steve Chicos.

Staff Present: Corry Shevlin, Holly Miller.

Guests Present: Neil Fuchs, Shocker Hitch; Masaki Ova, Jamestown Sun; Danica Chaput, ND Job Service; Paul Smith, SBDC.

Call to order: 11:46 a.m. by Marlee.

Conflict of Interest: Kelly declared a conflict of interest with the Shocker Hitch Pace Fund and New Jobs Training Fund requests.

B) Approval of Agenda:

Tory made a motion to approve the agenda as presented, Jeremy seconded, and the motion passed unanimously by voice vote.

C) President's Report: Marlee provided an update to attendees.

D) Strategic Committee Reports

Organizational Excellence Committee –

(Committee members: Jeremy, Marlee, Tory, Kelly, Mark, David, Jen, Tonya, Connie, Corry) *2022 Members*

- There was no committee meeting this month.

The Organizational Excellence Committee meets on the first Monday of the month at 9:00 a.m.

Finance Committee-

(Committee members: Nick, Marlee, Tory, Dwaine, Steve, Jeremy, Rod, Connie, Corry, and Tracey) *2022 Members*

- There was no committee meeting this month.
- The Finance Committee meets on an as needed basis.

Existing Business Outreach Committee- reported no meeting.

(Committee members: Tory, Marlee, Nick, Mark, David, Rod, Tom, Connie, and Corry) *2022 Members*

- There was no committee meeting this month.

- The Existing Business Outreach Committee meets on the first Tuesday of each month at Noon.

New Business Attraction Committee-

(Committee members: Tom, Marlee, Tory, Kelly, Dwaine, Steve, Jen, Tonya, Connie, and Corry) *2022 Members*

- Corry reported Shocker Hitch was on the agenda and will be discussed at this meeting.
- The New Business Attraction Committee meets on the first Wednesday of each month at Noon.

E) Approval of Meeting Minutes from 6/13/22: The minutes were in the One Drive for review.

David made a motion to approve the minutes of the June 13, 2022, meeting as presented, Kelly seconded, and the motion passed unanimously by voice vote.

F) Account Status Report: Corry updated the LeAnn Fuchs will provide the financial reports this week in the one Drive for review.

G) Shocker Hitch Funding Request: Corry reviewed his memo in the One Drive regarding the request. Neil Fuchs represented Shocker Hitch and updated meeting attendees on the business. Shocker Hitch is purchasing the Infinity building in the I-94 business park and moving the manufacturing and shipping department to Jamestown. They will provide 20 full-time positions which qualifies for the highest level of participation in the PACE Program. The request is two-part:

PACE Fund: The request for up to \$217,000 on an 80/20 split, with the City share being \$173,600 and the County share being \$43,400.

Tory made a motion to approve up to \$217,000 in PACE loan funds on an 80% county / 20% city split, Rod seconded, and the motion passed unanimously by roll call vote.

Tory-aye, Dwaine-aye, Mark-aye, Jeremy-aye, David-aye, Rod-aye, Jen-aye, Marlee-aye Tonya-aye with Tom, Nick and Steve absent and Kelly abstaining.

New Jobs Training Fund: The request is for up to \$70,680 on an 80/20 split, with the City share being \$56,544 and the County share being \$14,136.

Jen made a motion to approve up to \$70,680 in New Jobs Training funds on an 80% county / 20% city split, Jeremy seconded, and the motion passed unanimously by roll call vote.

Tory-aye, Dwaine-aye, Mark-aye, Jeremy-aye, David-aye, Rod-aye, Jen-aye, Marlee-aye Tonya-aye with Tom, Nick and Steve absent and Kelly abstaining.

H) Staff Reports:

Business Development: Corry provided further updates. SEPA meeting upcoming regarding legal documents and other potential SEPA projects in the works.

L) Ex-Officio Reports:

City of Jamestown: Dwaine and David reported on the City of Jamestown.

Stutsman County: Mark reported on Stutsman County.

Chamber of Commerce: Tonya reported on upcoming Chamber events.

ND Job Service: Danica Chaput reported on ND Job Service.

SBDC: Paul reported on the Small Business Development Center.

Adjourn: Marlee adjourned the meeting at 12:18 p.m.

Respectfully submitted,
Holly Miller, VP of Operations and Public Relations