



**JSDC Special Board of Directors Meeting
January 17, 2023
Official Minutes
JSDC Lower-Level Conference Room**

Members Present: Tory Hart, Nick Schauer, Dwaine Heinrich, Mark Klose, Casey Henderson, David Steele, Rod Johnson, Jen Dockter, Mike Delfs

Members Absent: Jeremy Rham, Marlee Siewert, Steve Cichos, Tonya Perkins

Staff Present: Connie Ova, Corry Shevlin, Jamie Czapiewski.

Guests Present: Masaki Ova, Jamestown Sun; Emily Bivens, Jamestown Area Chamber of Commerce/Jamestown Tourism; Jim Boyd, Buffalo Grill; Danica Chaput, ND Job Service; Jen Schultes, SCDRC; David Haukaas, Bison World; Brian Lunde, Bison World

Call to order: 11:45 a.m. by Tory.

Conflict of Interest: Tory Hart for Tax Forward Intern; Nick Schauer for FCCU Intern.

B) Approval of Agenda:

Nick made a motion to approve the agenda as presented, Mike seconded, and the motion passed unanimously by voice vote.

C) President's Report: Tory had nothing to report.

D) Strategic Committee Reports

Organizational Excellence Committee –

(Committee members: David, Mark, Tonya, Marlee, Jen, Connie, Corry, and Jamie) *2023

*Members**

- The Organizational Excellence Committee did not meet in January. They will need to determine a 2023 chair at their next meeting.
- The Organizational Excellence Committee meets the first Monday of the month at 9 a.m.

Finance Committee-

(Committee members: Jeremy, Tory, Nick, Rod, Marlee, Steve, Casey, Connie, Corry, Jamie, and LeAnn)

2023 Members

- The next Finance Committee meeting is scheduled for Tuesday, February 7, 2023 to go over the 2024 Budget, due in March.
- The Finance Committee meets on an as needed basis.

Existing Business Outreach Committee-

(Committee members: David, Mark, Tory, Rod, Dwaine, Michael Connie, Corry, and Jamie) *2023

*Members**

- The Existing Business Outreach Committee met on Tuesday, January 10, 2023.
- The Existing Business Outreach Committee voted Rod Johnson as the 2023 chair.
- The Existing Business Outreach Committee voted to bring the Spring 2023 Intern Reimbursement Applications to the Board for approval.
- The Existing Business Outreach Committee meets on the first Tuesday of the month at noon.

New Business Attraction Committee-

(Committee members: Jeremy, Nick, Steve, Dwaine, Tonya, Jen, Mike, Connie, and Corry) *2023 Members*

- The Business Attraction Committee met on Wednesday, January 11, 2023.
- The Business Attraction Committee voted to bring the 2023 South Central Dakota Regional Council due payment to the Board for approval.
- The Business Attraction Committee meets on the first Wednesday of each month at Noon.
- The Business Attraction Committee voted Jen Dockter as their 2023 chair.

E) Approval of Meeting Minutes: The minutes from the December 12, 2022 meeting were in the One Drive for review.

Jen Dockter moved to approve the minutes from the December 12, 2022 meeting as presented, David Steele seconded, and the motion carried by unanimous voice vote.

F) Account Status Report: The monthly transactions for December were in the One Drive for review.

Nick Schauer moved to approve the account status report as presented, Rod Johnson, and the motion carried by unanimous voice vote.

G) Internship Reimbursement Program Applications: The Existing Business Committee recommended three of the four applications to the Board of Directors. They also discussed the need for reworking the reimbursement program, as this time around the majority of interns were “underclassmen” and one was also a repeat from last semester. They agreed upon the need to tighten up the guidelines before the next round of funding.

The one application that was not recommended by the committee was also presented to the Board with context. The committee did not think that Ryder Pringle at Buffalo Grill was a good fit for the program. He will be working as a Front of House manager at Buffalo Grill. He is a sophomore Wealth Management and Business Administration major. It was discussed that the point of the program is not to help pay for part time workers, but rather give students opportunities to grow in their studies outside the classroom. While the job description looks okay on paper, the committee argued that since he is already an employee of Buffalo Grill, and his major only loosely fits the job, they would not recommend funding it.

Due to concerns of misunderstanding, Jim Boyd of Buffalo Grill was in attendance at the meeting to plead his case for reimbursement. His argument was structured around the firsthand business experience this internship opportunity will give Ryder Pringle. It will help develop his business skills in a way that being in a classroom does not.

Rod Johnson made a motion to approve the Internship Reimbursement funding request for Chris Saylor at Orn Family Dentistry. Nick Schauer seconded, and the motion passed unanimously by roll call vote. Tory-aye, Nick-aye, Dwaine-aye, Mark-aye, Casey-aye, David-aye, Rod-aye, Jen-aye, and Mike-aye. Jeremy, Marlee, Steve, and Tonya were absent.

Nick Schauer made a motion to approve the Internship Reimbursement funding request for Evan Ulrich at Tax Forward. David Steele seconded, and the motion passed unanimously by roll call vote. Nick-aye, Dwaine-aye, Mark-aye, Casey-aye, David-aye, Rod-aye, Jen-aye, and Mike-aye. Jeremy, Marlee, Steve, and Tonya were absent. Tory abstained from voting due to conflict of interest.

Dwaine Heinrich made a motion to approve the Internship Reimbursement funding request for Piper Zimmer-Gilman at First Community Credit Union. Mike Delfs seconded, and the motion passed unanimously by roll call vote. Tory-aye, Dwaine-aye, Mark-aye, Casey-aye, David-aye, Rod-aye, Jen-aye, and Mike-aye. Jeremy, Marlee, Steve, and Tonya were absent. Nick abstained from voting due to conflict of interest.

Nick Schauer made a motion to approve the Internship Reimbursement funding request for Ryder Pringle at Buffalo Grill. Jen Dockter seconded, and the motion passed by a majority in the roll call vote. Tory-aye, Nick-aye, Dwaine-aye, Mark-aye, Casey-aye, David-aye, Rod-aye, Jen-aye, and Mike-aye. Jeremy, Marlee, Steve, and Tonya were absent.

H) South Central Dakota Regional Council Dues for 2023: The New Business Committee recommended the forwarding of the 2023 SCDRC dues to the city and county for payment. Jennifer Schultes of SCDRC was in attendance to answer any questions regarding the dues.

Dwaine Heinrich made a motion to approve the recommendation of due payment, David Steele seconded, and the motion passed unanimously by roll call vote. Tory-aye, Nick-aye, Dwaine-aye, Mark-aye, Casey-aye, David-aye, Rod-aye, Jen-aye, and Mike-aye. Jeremy, Marlee, Steve, and Tonya were absent.

I) Bison World Update: David Haukaas was in attendance to give a report on Bison World. The PowerPoint was in the One Drive.

His presentation answered four questions:

1. Can Bison World be profitable?
2. Will Bison World create jobs?
3. Will Bison World benefit North Dakota?
4. Is the investment capital planning justified?

The answer for all questions was overwhelmingly “yes.” A public and private sector partnership must be formed to push the project forward at this point. It is essentially shovel ready. If everything comes together, groundbreaking could possibly occur as soon as Spring of 2024, with a projected 2026 completion/opening date.

J) Staff Reports:

Connie: Connie updated the Board on projects.

Corry: Corry updated the Board on projects.

K) Ex-Officio Reports:

City of Jamestown: Dwaine and David reported on the City of Jamestown.

Stutsman County: Mark reported on Stutsman County.

Jamestown Chamber of Commerce: Emily reported on the Chamber.

Jamestown Tourism: Emily reported on tourism.

ND Job Service: Danica reported on Job Service.

SEPA: Glenn was absent.

Adjourn: Tory adjourned the meeting at 1:04 p.m.

Respectfully submitted – Jamie L. Czapiewski, Operations Coordinator