



**JSDC Existing Business Outreach Committee Meeting
Tuesday, February 7, 2023
Official Minutes
JSDC Lower-Level Conference Room**

Members Present: Rod Johnson, Mark Klose, David Steele, Dwaine Heinrich, Mike Delfs, Casey Henderson, Tory Hart.

Members Absent: None

Staff Present: Connie Ova, Corry Shevlin, Jamie Czapiewski.

Staff Absent: None

Guests: None

Call to order: 12:00 p.m. by Rod Johnson.

Conflict of Interest Declaration: None to declare.

Approval of Minutes: The minutes from the January 10, 2023, meeting were in the One Drive for review.

David made a motion to approve the minutes as shown, Tory seconded the motion and the motion passed unanimously.

Daycare Expansion Application: Jamie's notes regarding the Daycare Expansion Assistance Program Application were in the One Drive for review. The application is modeled after the current JSDC funding application, with certain changes made that pertain more towards daycares. The main points covered in the application were the licensure of the daycare, the intended use of the grant, and the capacity and intended capacity of the daycare.

The application will go to the full board for further review and approval.

Internship Reimbursement Program Guideline Changes: Jamie's notes regarding the recommended changes to the Internship Reimbursement Program guidelines were in the One Drive for review.

Discussion followed regarding where in their program a student should be for an employer to be able to receive funding reimbursement for their internship. Limiting it to juniors and seniors in four-year programs would help limit the students that were still unsure of their field of study.

A main point of contention within the program is making sure that we are funding interns and not just helping fund someone's part time job. The goal of the program is to help connect employers with

potential future employees and give the students that connection within the community, encouraging them to stay or come back to the area after graduation.

Overall, the phrasing “within two years of graduation/completing their program” worked the best in this instance because it covers the students in their junior and senior years of four-year programs, and anyone enrolled in a one-to-two-year program as well. This covers both university and trade school students.

For repeat interns, the question was to fully fund, partially fund, or not fund at all. The point was brought up that if an employer liked an intern enough that they were willing to bring them back for another semester, the loss of the funding help of \$3,500 probably wouldn't be a dealbreaker for them to keep the student on as an intern. To keep it simple, it is easiest to make the guideline that you cannot have the same intern for more than one round of funding.

Mark made a motion to recommend the change of guidelines of the internship program to students that are within two years of graduating/completing their program and to limit funding per intern to one semester/round of funding. Mike seconded, and the motion passed unanimously by voice vote.

Project Updates: Corry and Connie provided updates of pending projects.

Adjourned: Rod adjourned the meeting at 12:37 p.m.

Respectfully submitted by Jamie Czapiewski, Operations Coordinator